

No 01/TPA/Per/RTI

भारत सरकार, रक्षा मंत्रालय

आयुध निर्माणी बोर्ड, आयुध भवन

10-ए, एस के बोस रोड

कोलकाता - 700001, भारत

Dated -02-2020

Master Circular

Sub: Compliance of Section 4 of RTI Act 2005 - Proactive disclosure of

Reference is invited to DOPT O.M No.1/34/2013-IR dt.30.06.16 whereby Expert committee has published recommendations on suo-moto disclosure under section 4 of RTI Act 2005. Based on that and as per competent authority approval, it is hereby intimated that -

- 1) For the purpose of third party audit and pro active disclosure DDG/HQrs will be the nodal officer for OFB Headquarter kolkata.
- 2) For website based disclosure, Section Per/RTI will take necessary actions. HOS/Per/RTI to take lead with help of DD/IT.
- 3) Information facilitation centre (IFC) is being set up at Reception Room, Ground floor of Ayudh Bhavan.
- 4) Consultative Committee to advice OFBHQ (i.e Public Authority) on Suo moto disclosure will Constitute of the following Members : -
 - 1.CPIO/OFBHQ
 2. Representative of OFB secretariat(Gp A Officer)
 3. Two members from the OFB office council which are -
 - i) Leader Staff side
 - ii) Secretary Staff side
 4. Jt Dir or DD/ITC
 5. One member from Per/RTI
 6. FAA/OFBHQ to monitor on systematic and regular frequency of interaction between the above officials.

D.
17.02.20.

For circulation among all concerned.

DD & CPIO/OFB