

भारत सरकार
रक्षा मंत्रालय
आयुध निर्माणी बोर्ड, आयुध भवन
10-A, शाहीद खुदीराम बोस रोड,
कोलकाता - 700 001
GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
ORDNANCE FACTORY BOARD
AYUDH BHAVAN
10A, SHAHEED KHUDIRAM BOSE ROAD
KOLKATA - 700 001



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सब पत्र आवाहार सचिव के नाम करें किसी अधिकारी के नाम नहीं
All correspondence should be addressed to the
Secretary and not to any officer by name

INSTRUCTION NO. 01/7CPCC/OFB

(Thru' : OFB COMNET)

No.12/P&A/7th CPCC

Date : 01 AUG 2016

To,

1. The Additional DGOFF/AV, Avadi, Chennai
2. The Additional DGOFF/OEF, Kanpur
3. The Sr. General Manager(s)/General Manager(s) of
Ordnance & Ordnance Equipment Factories
4. The Sr. Principal Director, NADP, Ambajhari, Nagpur
5. All PD(s)/Head of OFILs/RMCs/RCSs/OFRC
6. The DDG/Coord, OFBNDO, 'G' Block, New Delhi
7. The DDG/Mumbai Cell, Mumbai
8. The DDG/HQrs. OF Board Kolkata

SUB : Implementation of the recommendations of the 7th Central Pay
Commission for Group 'A', 'B' & 'C' employees of OFB Organisation –
reg.

- REF : i) Ministry of Finance Resolution No. 1-2/2016-IC dated 25/07/2016.
ii) Ministry of Finance Notification G.S.R 721 (E) dated 25/07/2016.
iii) Ministry of Finance OM No. 1-5/2016-IC dated 29/07/2016.

A copy each of the above references on the subject matter is forwarded
herewith. The Report of 7th CPC is being uploaded separately.

02. In line with the recommendations of the 7th CPC and as accepted by the
Govt. of India, revised pay structure for specific designations/grades of O.F.
Organisation is also forwarded herewith as ANNEXURE-A. The revised pay
structure will be effective from 01/01/2016.

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03. The Form of Option alongwith Undertaking, as available in the Revised Pay Rules, 2016 and the proforma for Fixation of Pay, as provided with MoF OM dated 29/07/2016 is required to be followed for immediate implementation. As has been decided by Govt. of India, the arrears as accruing on account of revised pay consequent upon fixation of pay under Revised Pay Rules, 2016 w.e.f. 01/01/2016 shall be paid in one installment alongwith the payment of salary/wages for the month of Aug'2016, after making necessary adjustment on account of GPF and NPS, as applicable, in view of the revised Pay. DDOs/PAOs shall ensure that action is taken simultaneously in regard to Government's contribution towards enhanced subscription.

04. In this regard, Para-8, Para-9 & Para-10 of MoF OM No. 1-5/2016-IC dated 29/07/2016 is reproduced below for information and compliance :

" 8. With a view to expediting the authorization and disbursement of arrears, it has been decided that the arrear claims may be paid without pre-check of the fixation of pay in the revised scales of pay. However, the facilities to disburse arrears without pre-check of fixation of pay will not be available in respect of those Government servants who have relinquished service on account of dismissal, resignation, discharge, retirement etc. after the date of implementation of the Pay Commission's recommendations but before the preparation and drawl of the arrear claims, as well as in respect of those employees who had expired prior to exercising their option for drawal of pay in the revised scales.

9. The requirement of pre-check of pay fixation having been dispensed with, it is not unlikely that the arrears due in some cases may be computed incorrectly leading to overpayments that might have to be recovered subsequently. Therefore, the Drawing & Disbursing Officers should make it clear to the employees under their administrative control, while disbursing the arrears; that the payments are being made subject to adjustment from amounts that may be due to them subsequently should any discrepancies be noticed later. For this purpose, an undertaking as prescribed as per a "Form of Option" under Rule 6(2) of the CCS(RP) Rules, 2016 shall be obtained in writing from every employee at the time of exercising option under Rule 6(1) thereof.

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10. In authorizing the arrears, Income Tax as due may also be deducted and credited to Government in accordance with the instructions on the subject. "

05. All Fys/Units are requested to take immediate necessary action accordingly.

Encl.: As above



[Dr.(Smt.) Vani A Singh]

Director/Admin.

For Director General Ordnance Factories.

Copy to :

1. All Members/OFB Hqrs.
2. PPS to DGOF&Chairman, OFB
3. The Secretary, OFB
4. The PCofA(Fys), Kolkata
5. Principal Director of Audit, Kolkata
6. All JCM(OFB) Staff Side Members

Annexure-A to OFB Instruction No.01/7CPCC/OFB dated 01 Aug 2016

Pay scales in respect of O.F. Employees after acceptance of
7th Pay Commission Report

Sl. No.	Name of the post	Pre-revised scales of Pay (6th CPC)		Revised Pay Structure (7th CPC)	
		Pay in Pay Band	Grade Pay	Level in Matrix	Pay
	GROUP 'A'				
1	DGOF & CHAIRMAN	80000 (FIXED)	00	17	
2	ADDL. DGOF & MEMBER	75500-80000	00	16	
3	SR. GM / SR. DDG / SR. PD / DHS	67000-79000	00	15	
4	GM / PD / AGM / DDG / CMO / Sr.Spl./ Addl.DHS	37400-67000	10000	14	
5	DIR / Jt.GM / PMO(SG) / Spl. MO-I / DDHS(SG)	37400-67000	8700	13	
6	DGM / DDHS / JT.DIR / PMO / Spl.MO-II (Sr. Scale)	15600-39100	7600	12	
7	PRINCIPAL-I	15600-39100	7600	12	
8	DY.DIRECTOR / WM / STAFF OFFICER / SMO / ADHS / Spl.MO Gr.II (Jr. Scale)	15600-39100	6600	11	
9	AD / AWM / AMO (Group A Entry)	15600-39100	5400	10	
10	PRINCIPAL-II/Vice Principal (Sr. Scale)	15600-39100	6600	11	
11	PRINCIPAL-II/Vice Principal	15600-39100	5400	10	
12	AD(OL)	15600-39100	5400	10	
13	MATRON	15600-39100	5400	10	
14	PPS	15600-39100	6600	11	


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		Pay in Pay Band	Grade Pay	Level in Pay Matrix
	GROUP 'B' / GROUP 'C'			
15	JWM (T/NT/STORES)	9300-34800	4600	7
16	ASO	9300-34800	4600	7
17	CM (T/NT/STORE)	9300-34800	4200	6
18	OS / ASSTT	9300-34800	4200	6
19	UDC	5200-20200	2400	4
20	SUPERVISOR NON TECH (OTS/STORES)	5200-20200	2400	4
21	LDC/HINDI TYPIST	5200-20200	1900	2
22	STORE KEEPER	5200-20200	1900	2
23	SR. DATA ENTRY OPERATOR	5200-20200	2800	5
24	DATA ENTRY OPERATOR	5200-20200	2400	4
25	SR. TRANSLATOR	9300-34800	4600	7
26	JR. TRANSLATOR	9300-34800	4200	6
27	SR.PS (on completion of 4 yrs)	9300-34800	5400	9
28	SR. PS	9300-34800	4800	8
29	PS	9300-34800	4600	7
30	PA	9300-34800	4200	6
31	STENO	5200-20200	2400	4
32	STAFF CAR DRIVER (SG)	9300-34800	4200	6
33	STAFF CAR DRIVER Gr.I	5200-20200	2800	5
34	STAFF CAR DRIVER Gr.II	5200-20200	2400	4
35	STAFF CAR DRIVER(OG)	5200-20200	1900	2
36	CMD (SG)	9300-34800	4200	6
37	CMD-I	5200-20200	2800	5
38	CMD-II	5200-20200	2400	4
39	CMD (OG)	5200-20200	1900	2
40	TELEPHONE OPR.-I	5200-20200	2400	4
41	TELEPHONE OPR.-II	5200-20200	1900	2
42	WASHERMAN / BOY	5200-20200	1800	1
43	TRACER	5200-20200	2000	3
44	PHOTOGRAPHER	5200-20200	1900	2
45	MULTI TASKING STAFF(MTS)	5200-20200	1800	1
46	SR. GEST. OPTR.	5200-20200	1900	2
47	RECEPTION OFFICER	5200-20200	2400	4
48	FED (SG)	9300-34800	4200	6
49	FED-I	5200-20200	2800	5
50	FED-II	5200-20200	2400	4
51	FED (A)	5200-20200	1900	2
52	LEADING FIREMAN	5200-20200	2000	3
53	FIREMAN	5200-20200	1900	2

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Annexure-A to OFB Instruction No.01/7CPCC/OFB dated 01 Aug 2016

Pay scales in respect of O.F. Employees after acceptance of
7th Pay Commission Report

Sl. No.	Name of the post	Pre-revised scales of Pay (6th CPC)		Revised Pay Structure (7th CPC)	
		Pay in Pay Band	Grade Pay	Level in Matrix	Pay
54	PGT (Selection Scale)	15600-39100	6600	11	
55	PGT (Sr. Scale)	15600-39100	5400	10	
56	PGT	9300-34800	4800	8	
57	TGT (Selection Scale)	9300-34800	5400	9	
58	TGT (Sr. Scale)	9300-34800	4800	8	
59	TGT	9300-34800	4600	7	
60	HEADMASTER (Pr.) Selection Scale	9300-34800	5400	9	
61	HEADMASTER (Pr.) Sr. Scale	9300-34800	4800	8	
62	HEADMASTER (Pr.)	9300-34800	4600	7	
63	TEACHER (Pr) Selection Scale	9300-34800	4800	8	
64	TEACHER (Pr) Sr. Scale	9300-34800	4600	7	
65	TEACHER (Pr)	9300-34800	4200	6	
66	LABORATORY ASSTT.(Selection Scale)	9300-34800	4200	6	
67	LABORATORY ASSTT.(Sr. Scale)	5200-20200	2800	5	
68	LABORATORY ASSTT.	5200-20200	2400	4	
69	Sr. NURSE -I	9300-34800	4800	8	
70	STAFF NURSE	9300-34800	4800	8	
71	PUBLIC HEALTH NURSE	9300-34800	4800	8	
72	Sr NURSE-II	9300-34800	4600	7	
73	RADIOGRAPHER	9300-34800	4200	6	
74	Jr. PHYSIOTHERAPIST	9300-34800	4200	6	
75	LABORATORY TECHNICIAN	5200-20200	4200	6	
76	PHARMACIST	5200-20200	2800	5	
77	OPERATION ROOM TECHNICIAN	5200-20200	2800	5	
78	MIDWIFE	5200-20200	2000	3	
79	OPERATION ROOM ASSISTANT	5200-20200	1900	2	
80	WARD MASTER	5200-20200	1900	2	
81	BLOOD TRANFUSION ASSISTANT	5200-20200	1900	2	
82	MEDICAL ASSISTANT	5200-20200	1800	1	
83	WARD SAHAYAK	5200-20200	1800	1	
84	AMBULANCE DRIVER (SG)	9300-34800	4200	6	
85	AMBULANCE DRIVER-I	5200-20200	2800	5	
86	AMBULANCE DRIVER-II	5200-20200	2400	4	
87	AMBULANCE DRIVER (OG)	5200-20200	1900	2	
88	JAMADAR DURWAN	5200-20200	1800	1	
89	SUBEDAR DURWAN	5200-20200	1800	1	
90	DURWAN / FEMALE SEARCHER	5200-20200	1800	1	
91	MULTI TASKING STAFF(SEcurity)	5200-20200	1800	1	
92	SUPR-I(CANTEEN)	9300-34800	4200	6	
93	SUPR-II(CANTEEN)/MANAGER	5200-20200	2400	4	
94	SUPR-III(CANTEEN)	5200-20200	1900	2	
95	ASSTT. MANAGER CUM STOREKEEPER (CANTEEN)	5200-20200	2400	4	
96	HALWAI	5200-20200	2000	3	
97	COOK (CANTEEN)	5200-20200	1900	2	

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		Pay in Pay Band	Grade Pay	Level in Matrix	Pay
98	HALWAI CUM COOK	5200-20200	2000	3	
99	CANTEEN CLERK	5200-20200	1900	2	
100	ASSTT HALWAI CUM COOK	5200-20200	1900	2	
101	COOK (NIE)	5200-20200	1900	2	
102	CANTEEN ATTENDANT	5200-20200	1800	1	
103	KITCHEN ASSISTANT / TEA & COFFEE MAKER	5200-20200	1800	1	
104	VENDOR / SALESMAN	5200-20200	1800	1	
105	MASALCHI	5200-20200	1800	1	
106	SAFAIWALA (CANTEEN)	5200-20200	1800	1	
107	SERVER / BEARER (CANTEEN)	5200-20200	1800	1	
108	LAB. ATTENDANT-A	5200-20200	1800	1	
109	LAB. ATTENDANT-B	5200-20200	1800	1	
110	RECORD KEEPER	5200-20200	1800	1	
	INDUSTRIAL EMPLOYEES				
111	MASTER CRAFTSMAN	9300-34800	4200	6	
112	HS-I	5200-20200	2800	5	
113	HS-II	5200-20200	2400	4	
114	SKILLED	5200-20200	1900	2	
115	SEMI SKILLED	5200-20200	1800	1	


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